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| **Social Work Student Supervision Template** |

* This form is a record of the supervision between practice educator and social work student to record discussions and actions that take place.
* Both parties should sign the form, and each keep a copy stored securely for future reference.
* If this is the start of a new placement and supervisory relationship, a supervision agreement will need to be read and signed by both parties.

Social Work Student name………………………………………………………………………………..

Practice Educator…….…………………………………………………………………………………………

Supervision date & venue………………………………………………………………………………….

Start time & End time………………………………………………………………………………….......

Number of Placement days………………………………………………………………………………..

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| **Agenda** Jointly agree items for supervision session  |  |
| **Well-Being** Physical & Mental HealthSelf-Care, Work-life balance, stress, sleepDisability or learning related support needs.Any barriers faced on placement which relate to protected characteristics? (Equality, Diversity, Inclusion considerations)NCA SCARF programmeOther info: IT, equipment induction, expenses  |  |
| **Placement Days** Sickness/Absences (Circumstances, support requirements)Leave, recall days  |  |
| **Critically Reflective Practice** ***What? How? Why?***Learning opportunities (shadowing, training, meetings, direct practice)Describe, analyse, evaluate experiencesTheories, models, approaches to practiceStrengths-based, person centred, trauma informed approachesValue, ethics, anti-oppressive, social gracesPower relations, emotions, bias, use of selfLegislation, policies, procedures, research Risk, rights, decision making, judgements (impact on self & others)Contexts (organisational, political, societal) |  | Links to: **PCF** and **Social Work England Professional Standards** |
| **Workload**Allocation arrangements, workload, numbers, complexity, varietyPlanning, next steps, prioritisation Safeguarding considerationsMaximising people’s well-being and outcomesGuidance, direction from seniors  |  |
| **Feedback from supervisor** E.g. skills, assessments, recording, legal literacy, strengths-based practice, achieving outcomesStrengths, achievementsConstructive/developmental feedbackFeedback from others (adults in need of care and support, other individuals) |  |
| **Feedback from supervisee** on:Quality of placementSupervision Support arrangementsOpportunities available |  |
| **Personal Development** Learning objectives & SMART goalsPractice learning opportunities (link to PCFs)Training, workshops, peer support Career progression discussions  |  |
| **Reflective Logs**Key reflectionsModels of reflections Use of Research in Practice |  |
| **University portfolio**Direct ObservationsReflective assignmentsCollating and reflecting on feedback from others.Placement meetings |  |
| **AOB and summary of agreed actions**  |  | Timescale for agreed actions (including who is responsible) |
| **Optional** Tick to collate PCF evidenced in reflective conversation, workload discussions and personal performance recorded above. | [ ]  1) Professionalism[ ]  2) Values and Ethics[ ]  3) Equality and Diversity [ ]  4) Rights, Justice, Economic Well-being [ ]  5) Knowledge [ ]  6) Critical Reflections and Analysis [ ]  7) Intervention and Skills [ ]  8) Contexts and Organisations[ ]  9) Professional Leadership |

Signed by:

Supervisor (practice educator):…………………………………………………………………………

Supervisee (social work student):…….………………………………………………………………

Next supervision date & venue……………………………………………………………………………