|  |
| --- |
| **Social Work Student Supervision Template** |

* This form is a record of the supervision between practice educator and social work student to record discussions and actions that take place.
* Both parties should sign the form, and each keep a copy stored securely for future reference.
* If this is the start of a new placement and supervisory relationship, a supervision agreement will need to be read and signed by both parties.

Social Work Student name………………………………………………………………………………..

Practice Educator…….…………………………………………………………………………………………

Supervision date & venue………………………………………………………………………………….

Start time & End time………………………………………………………………………………….......

Number of Placement days………………………………………………………………………………..

|  |  |  |  |
| --- | --- | --- | --- |
| **Agenda**  Jointly agree items for supervision session |  | | |
| **Well-Being**  Physical & Mental Health  Self-Care, Work-life balance, stress, sleep  Disability or learning related support needs.  Any barriers faced on placement which relate to protected characteristics? (Equality, Diversity, Inclusion considerations)  NCA SCARF programme  Other info: IT, equipment induction, expenses |  | | |
| **Placement Days**  Sickness/Absences (Circumstances, support requirements)  Leave, recall days |  | | |
| **Critically Reflective Practice**  ***What? How? Why?***  Learning opportunities (shadowing, training, meetings, direct practice)  Describe, analyse, evaluate experiences  Theories, models, approaches to practice  Strengths-based, person centred, trauma informed approaches  Value, ethics, anti-oppressive, social graces  Power relations, emotions, bias, use of self  Legislation, policies, procedures, research  Risk, rights, decision making, judgements (impact on self & others)  Contexts (organisational, political, societal) |  | | Links to:  **PCF**  and  **Social Work England Professional Standards** |
| **Workload**  Allocation arrangements, workload, numbers, complexity, variety  Planning, next steps, prioritisation  Safeguarding considerations  Maximising people’s well-being and outcomes  Guidance, direction from seniors |  | | |
| **Feedback from supervisor**  E.g. skills, assessments, recording, legal literacy, strengths-based practice, achieving outcomes  Strengths, achievements  Constructive/developmental feedback  Feedback from others (adults in need of care and support, other individuals) |  | | |
| **Feedback from supervisee** on:  Quality of placement  Supervision  Support arrangements  Opportunities available |  | | |
| **Personal Development**  Learning objectives & SMART goals  Practice learning opportunities (link to PCFs)  Training, workshops, peer support  Career progression discussions |  | | |
| **Reflective Logs**  Key reflections  Models of reflections  Use of Research in Practice |  | | |
| **University portfolio**  Direct Observations  Reflective assignments  Collating and reflecting on feedback from others.  Placement meetings |  | | |
| **AOB and summary of agreed actions** |  | Timescale for agreed actions (including who is responsible) | |
| **Optional**  Tick to collate PCF evidenced in reflective conversation, workload discussions and personal performance recorded above. | 1) Professionalism  2) Values and Ethics  3) Equality and Diversity  4) Rights, Justice, Economic Well-being  5) Knowledge  6) Critical Reflections and Analysis  7) Intervention and Skills  8) Contexts and Organisations  9) Professional Leadership | | |

Signed by:

Supervisor (practice educator):…………………………………………………………………………

Supervisee (social work student):…….………………………………………………………………

Next supervision date & venue……………………………………………………………………………