

Social Work England – Placements Student Induction

SWE Standard 2.3. Ensure that while on placements, students have appropriate induction, supervision, support, access to resources and a realistic workload.

Induction Plan

Induction is a key aspect of ensuring that students are able to safely undertake placements. Placement providers are expected to offer a full induction to all students.

Induction should include:

- Familiarisation with the main learning environment/s.
- Meetings with practice educator and other staff who will be supporting or interacting with students.
- Provision of a structure chart for the placement organisation.
- Granting access for students to records and IT systems, as appropriate.
- Provision of information about the relevant policies that the students need to comply with and where to find them, such as: information systems use
- Data protection
- Health and safety
- Consent
- Confidentiality
- How to report sickness and other absence
- Dress code
- Behaviour in the workplace
- Reporting concerns
- Lone Working
- Whistleblowing
- Provision of information about the delivery of the placement, such as timetables and learning locations if the placement includes more than one learning environment

[Practice placements guidance - Social Work England](#)